

Republic of the Philippines
SANGGUNIANG PANLUNGSOD
CITY OF SURIGAO

MINUTES OF THE 6th REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE
CITY OF SURIGAO HELD AT THE SP SESSION HALL ON FEBRUARY 6, 2025.

PRESENT:

Hon. Alfonso S. Casurra	City Vice Mayor (Presiding Officer)
Hon. Sebastian Ric. A. Nagas	City Councilor
Hon. Cacer R. Azarcon	City Councilor
Hon. Joenil B. Aldonza	City Councilor
Hon. Hon. Joshua Emilio S. Geli	City Councilor
Hon. Baltazar C. Abian	City Councilor
Hon. Jose Expeditus B. Bayana	City Councilor
Hon. Joseph Joey S. Yuipco	City Councilor
Hon. Karl Duane A. Casurra	City Councilor
Hon. Florenillo b. Ravelo	Liga Ng Mga Barangay President
Hon. Jenelyn Edulzura	SK Federation President

ABSENT:

Hon. Joel E. Tinio	City Councilor (official travel)
Hon. Noel Christian G. Catre, Jr	City Councilor

The session was called to order at 2:00 o'clock in the afternoon of January 30, 2025.

OPENING PRAYER

HON. KARL DUANE A. CASURRA:

In the Name of the Father, and of the Son, and of the Holy Spirit. Amen.

Almighty God we come before You today as members of the Sangguniang Panlungsod.
As we begin our legislative session, we humbly ask for Your guidance and wisdom and grant
us the clarity of our mind and spirit of cooperation. May all our actions be for the greater good of
our community and reflect Your love for us. All these we ask, in Jesus' name we pray. Amen.

In the Name of the Father, and of the Son, and of the Holy Spirit. Amen.

SINGING OF THE PHILIPPINE NATIONAL ANTHEM

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ROLL CALL

The roll call was conducted with all the members of the Sangguniang Panlungsod listed herein as present in attendance, and thereafter a **QUORUM** was declared.

**PERUSAL AND APPROVAL OF THE
PREVIOUS MINUTES**

Before the approval of the Minutes, Sanggunian Secretary, Ms. Edna B. Siega read the resolutions that were passed and approved in the previous regular session.

Thereafter, Honorable Sebastian Ric A. Nagas was recognized and presented a motion for the approval of the Minutes of the previous regular session, seconded by Honorable Joseph Joey S. Yuipco, it was unanimously

RESOLVED: That the Minutes of the Regular Session held on January 30, 2025, re: Resolution Nos. 022-026 be as it is hereby approved.

MATTERS OF INFORMATION

None

**INCLUSION, AMENDMENT AND
APPROVAL OF THE AGENDA**

On motion of Honorable Sebastian Ric A. Nagas, seconded by Honorable Joseph Joey S. Yuipco, it was unanimously

RESOLVED, to approve, as it is hereby approved, the agenda of the 6th Regular Session of the Sangguniang Panlungsod dated 6 February 2025 as prepared and presented.

FIRST READING:

- None

REFERRAL TO COMMITTEES:

A. *Committee on Ways and Means / Committee on Urban Development and Land Use —*

- Letter from Mr. Danilo T. Parpan, San Roque Pioneer Homeowners Association, Inc. (SRPHA) President, regarding the application for approval of the Subdivision Plan (individual Subdivided lots) located along Rizal Street, Capitol Road,

Purok Candava, Barangay Washington, this city, and thereafter request for restriction for individual payments of Real Property Tax and condonations of Tax dues

COMMITTEE REPORTS

Honorable Aldonza was recognized.

HON. JOENIL B. ALDONZA:

Yes, good afternoon, Mr. Chairman and to my colleagues. I have two committee reports.

COMMITTEE REPORT Committee on Appropriations

SUBJECT:

Indorsement from City Budget Officer, Submitting the Annual Budget for Calendar Year 2025 of Barangays Luna, San Juan and San Roque, all of this city.

FINDINGS/FACTS:

The Committee Report pertains on the Annual Budget for Calendar Year 2025 for Barangays of Luna, San Juan and San Roque, all of this city.

All the Annual Budgets have been favorably endorsed by Local Finance Committee and found the recommendation in order.

RECOMMENDATION:

As The Committee on Appropriation, it is recommended to passed a resolution approving the Annual Budget for Calendar Year 2025 for Barangays of Luna, San Juan and San Roque, Surigao City.

Mr. Chairman, I move for the adoption of my first committee report.

The motion to adopt the committee report was approved. Thereafter, a motion was presented and approved, to wit:

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RESOLUTION NO. 29 - 2025

A RESOLUTION APPROVING THE BARANGAY ANNUAL BUDGETS FOR CY 2025 OF BARANGAYS LUNA, SAN JUAN AND SAN ROQUE, ALL OF THIS CITY.

WHEREAS, endorsed to the Sangguniang Panlungsod are the Annual Barangay Budgets for CY 2025 of Barangays Luna, San Juan and San Roque, all of this city, for the conduct of a review process;

WHEREAS, the annual budgets of the enumerated barangays were favorably endorsed by the Local Finance Committee subject to the usual statutory limitations provided under the Local Government Code, as well as, other rules;

NOW THEREFORE, on motion of Honorable Joenil B. Aldonza, seconded by Honorable Florenillo B. Ravelo, it was unanimously

RESOLVED: To pass a Resolution Approving the Ordinances containing the Annual Barangay Budgets for CY 2025 of the following barangays, to wit:

1. *Annual Budget of Barangay Luna, in the amount of ₱ 23,238,276.00;*
2. *Annual Budget of Barangay San Juan in the amount of ₱ 22,596,765.00; and*
3. *Annual Budget of Barangay San Roque in the amount of ₱ 4,188,198.00;*

RESOLVED FURTHER: That copies of this resolution be furnished the Local Finance Committee and the aforementioned Barangays, this city, for their information and guidance.

HON. JOENIL B. ALDONZA:

My second committee report, Mr. Chairman.

COMMITTEE REPORT
Committee on Public Order and Safety

SUBJECT:

Indorsement from the City Mayor, requesting the City Council to pass a resolution authorizing the City Mayor to enter into a Memorandum of Agreement (MOA) with the Department of the Interior and Local Government (DILG) XIII, concerning the LGU's Annual Contribution for CY 2025, which will support the Operations of Regional Peace and Order Council (RPOC) XIII-Caraga.

FINDINGS/FACTS:

The Committee Report pertains on the request of Our City Mayor to the City Council to pass a resolution authorizing him to enter into a Memorandum of Agreement (MOA) with the Department of the Interior and Local Government (DILG) XIII, concerning the LGU's Annual Contribution for CY 2025, which will support the Operations of Regional Peace and Order Council (RPOC) XIII-Caraga.

Further, a committee hearing is conducted. And our city as a member of the Regional Peace and Order Council (RPOC) XIII-Caraga, concluded that we agreed in Calendar Year 2019 to contribute funds for the operational expenses of RPOC XIII-Caraga, the agreement was amended in Calendar Year 2022 and agrees to provide the amount of Two Hundred Thousand Pesos (P200,000.00) as an annual Contribution. Continued for calendar year 2025, also as stated and presented from our city budget officer it was already included in our Annual Budget CY 2025. These proceeds of RPOC will contribute for the operation and ensure the efficient management of operation and delivery of their services. Positively outcome to aim curb criminality, insurgencies and illegal drugs to ensure peace and order, and public safety in our city, province and whole Region Caraga 13.

RECOMMENDATION:

As The Committee on Public Order and Safety, it is recommended to pass a resolution for the request of our city mayor in authorizing him to enter into a Memorandum of Agreement (MOA) with the Department of the Interior and Local Government (DILG) XIII, concerning the LGU's Annual Contribution for CY 2025, which will support the Operations of Regional Peace and Order Council (RPOC) XIII-Caraga.

Mr. Chairman, I move for the adoption of my committee report.

The motion to adopt the committee report was approved. Thereafter, a motion was presented and approved, to wit:

RESOLUTION NO. 30 - 2025

A RESOLUTION AUTHORIZING THE HONORABLE CITY MAYOR PABLO YVES L. DUMLAO II TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG) XIII, FOR THE LGU'S ANNUAL CONTRIBUTION FOR CY 2025, SUPPORTING THE OPERATIONS OF REGIONAL PEACE AND ORDER COUNCIL (RPOC) XIII-CARAGA.

WHEREAS, the Sangguniang Panlungsod was in receipt of an indorsement from the City Mayor, requesting the City Council to pass a resolution authorizing the City Mayor to enter into a Memorandum of Agreement (MOA) with Department of the Interior and Local Government (DILG) XIII, for the LGU's Annual Contribution for CY 2025, supporting the operations of Regional Peace and Order Council (RPOC) XIII-Caraga;

WHEREAS, Republic Act No. 7160 or the Local Government Code of 1991, particularly Section 16 mandates all government units (LGUs) to ensure and maintain peace and order within their respective areas of jurisdiction;

WHEREAS, Executive Order No. 773 series of 2009, entitled "Further Reorganizing the Peace and Order Council", further reiterated in DILG Memorandum Circular No. 2019-143, dated August 27, 2019, or the Omnibus Guidelines for Peace and Order Councils (POCs) provides that the RPOC is the primary council mandated to provide a forum of inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace and order and public safety within their respective areas of jurisdiction;

WHEREAS, RPOC XIII members agreed in CY 2019 to contribute funds for the operational expenses of RPOC XIII- Caraga in the implementation of its programs, projects, strategies and activities aimed to curb criminality, insurgency and illegal drugs to ensure peace and order, and public safety in the region;

WHEREAS, the contribution of funds for RPOC XIII operational expenses as agreed, shall be contributed by the five (5) provinces and six (6) cities in the region in the amount of Two Hundred Thousand Pesos (Php 200,000.00) for its yearly operations, and shall be kept by the RPOC Secretariat, particularly in DILG XIII-Caraga Trust Fund Account dedicated for RPOC XIII Operations;

WHEREAS, upon the recommendation Hon. Alexander Pimentel, RPOC Chairperson, LGU contribution shall be increased from One Hundred Thousand Pesos (Php100,000.00) to Two Hundred Thousand Pesos (Php200,000.00) beginning CY 2022 to cover the increasing demand of expenses for the RPOC Operations in the region, which was concurred by the members of RPOC through RPOC XIII Resolution No. 05, Series of 2022 entitled: "A Resolution Approving the Annual Contribution of the Provinces and Cities to the Regional Peace and Order Council (RPOC) XIII-Caraga for its Yearly Operations;

WHEREAS, the contributions of Provinces and Cities, duly represented by their Local Chief Executives (LCEs) shall be through a Memorandum of Agreement (MOA) entered into between the latter and the Head Secretariat of RPOC XIII-DILG Regional Director, since the fund will be deposited into a Trust Fund Account of DILG Regional Office XIII, as agreed;

WHEREAS, along with the duly notarized MOA, the Provinces and Cities shall submit a copy of the Sanggunian Resolution authorizing the Local Chief Executive (LCE) to enter into an agreement and provide fund for said purpose;

WHEREAS, proceeds of the RPOC contribution shall be utilized for RPOC Operations to ensure the efficient and effective management of operations and delivery of services of RPOC XIII-Caraga;

NOW THEREFORE, on motion of Honorable Joenil B. Aldonza, and duly seconded by Honorable Noel Christian G. Catre, Jr., it was unanimously

RESOLVED: To pass a resolution authorizing the Honorable City Mayor Pablo Yves L. Dumlao II to enter into a Memorandum of Agreement (MOA) with Department of the Interior and Local Government (DILG) XIII, for the LGU's Annual Contribution for CY 2025, supporting the operations of Regional Peace and Order Council (RPOC) XIII-Caraga.

RESOLVED FURTHER: That copies of this resolution be furnished to the Honorable City Mayor and Department of the Interior and Local Government (DILG) XIII, for their information.

1. CALENDAR OF BUSINESS

A. Pending Matters:

- None

B. Urgent Matters:

- None

C. Business of the Day

Third and Final Reading:

- Proposed Ordinance, An Ordinance Amending Ordinance No. 413, Series of 2019, "An Ordinance Fixing the Rental Fees for the Use of the Surigao City Auditorium and City Cultural Center and For Other Purposes"

On motion of Honorable Joshua Emilio S. Geli , jointly seconded Honorable Karl Duane A. Casurra and Honorable Baltazar C. Abian, it was unanimously

RESOLVED: That the following Ordinance, be as it is hereby enacted, to wit:

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ORDINANCE NO. 534
Series of 2025

AN ORDINANCE AMENDING ORDINANCE 413, SERIES OF 2019 FIXING THE RENTAL FEES FOR THE USE OF THE SURIGAO CITY AUDITORIUM AND CITY CULTURAL CENTER AND FOR OTHER PURPOSES.

The Sangguniang Panlungsod of the City of Surigao hereby ORDAINS:

SECTION 1. There shall be collected rental fees for the use of the Surigao City Auditorium and City Cultural Center which are hereby fixed as follows:

A. CITY AUDITORIUM

Rental fees shall be determined by type of event to be held in the City Auditorium, whether **COMMERCIAL AND NON-COMMERCIAL.**

Commercial- the use of the City Auditorium for concert, boxing, basketball or other similar events or activities where admission fees are paid and collected and for other commercial purposes including the promotion of goods and products.

Non-Commercial- the use of the City Auditorium for meetings, conferences, conventions, reunions, graduations, wedding/baptismal receptions, political rallies, evangelization, religious activities / sessions, school programs / activities / intramurals and other similar events or activities. The use of the City Auditorium for concerts, boxing, basketball, and other similar events or activities where no admission fees are paid and collected shall be considered non-commercial.

COMMERCIAL USE	WITH AIRCON	WITHOUT AIRCON
First four (4) hours minimum (to include the use of 300 chairs and 50 tables)	10,000.00	3,500.00
Succeeding hour (per hour or fraction thereof)	1,500.00	300.00
NON-COMMMERCIAL USE		
First four (4) hours minimum (to include the use of 300 chairs and 50 tables)	8,000.00	3,000.00
Succeeding hour(per hour or fraction thereof)	1,000.00	200.00
Programs/Activities by the Departments of the City Government shall be FREE of charge, with the approval of the Local Chief Executive, to include the specific type of their booking whether or not their booking is with or without the use of Aircon, upon the recommendation of the City Auditorium In-charge as to the number of pax and nature of their activities.	FREE	
Use of Auditorium for Basketball Games/Practice and other Sports Activities	300.00/hour	
ADDITIONAL FEES AND CHARGES		
Energy Utilization Charges (for outside equipment brought in for use)		
1. Dance Disco Lights	300.00/hour	
2. Music Instruments		
2.1 One set Combo	400.00/hour	
2.2 One set of Regular Sound System	200.00/hour	
2.3 One set of Heavy Duty Sound System	500.00/hour	
3. One set of Computer System	50.00/hour	
4. Projector	60.00/hour	
5. Other Electrical Appliance or equipment	60.00/hour	
6. Payment for tables and chairs in excess of the above-stipulated inclusion shall pay the amount of:	PUBLIC USE (Provincial, National line Agencies, GOCCs, NGO)	PRIVATE USE
Tables	P 65.00/pc/day	P75.00/pc/day
Chairs	P 20.00/pc/day	P 25.00/pc/day

B. CITY CULTURAL CENTER

Rental fees shall be determined by type of event to be held in the City Cultural Center,
whether **PRIVATE FUNCTIONS AND PUBLIC FUNCTIONS.**

Private Functions - the use of the City Cultural Center for Meetings, conventions, seminars, wedding/baptismal Receptions and other similar events or activities.

Public Functions- the use of the City Cultural Center for meetings, conferences, Conventions and other similar events or activities by any national or local government agencies, other than the City Government of Surigao.

Private Functions		Rate	
First four (4) hours minimum (to include the use of 50 chairs, 20 tables)		4,000.00	
Succeeding hour(per hour or fraction thereof)		300.00	
Public Functions			
First four (4) hours minimum minimum (to include the use of 50 chairs, 20 tables)		3,000.00	
Programs/Activities by the Departments of the City Government shall be FREE of charge, with the approval of the Local Chief Executive		FREE	
ADDITIONAL FEES AND CHARGES			
Use of Kitchen/service (minimum of 4 hours per function)		500.00	
Rental of other in-House Equipment and related services:			
a) LCD/Overhead Projector (first 4 hours)		500.00	
(excess per hour or fraction thereof)		100.00	
Energy Utilization charge (for outside equipment brought in by the user)			
a) Dance/Disco Lights		300.00	
b) Music instruments (one set combo instruments)		400.00	
c) LCD/Overhead Projector		300.00	
d) Personal Computer/Laptop		50.00	
e) Other electrical appliance or equipment		50.00	
f) Payment for tables and chairs in excess of the above-stipulated inclusion shall pay the amount of:		PUBLIC USE Provincial, National line Agencies, GOCCs, NGO	PRIVATE USE
Tables		P 65.00/pc/day	P75.00/pc/day
Chairs		P 20.00/pc/day	P 25.00/pc/day
g) Any individual who wishes to borrow chairs and tables from the City Government, to be brought OUTSIDE the facility (City Auditorium or City Cultural) shall pay:		Tables – P75.00/pc/day Chairs- P25.00/pc/day	

SECTION 2. RULES AND REGULATIONS. The following rules and regulations shall be observed in the use of the City Auditorium (Gym) and City Cultural Center to wit

2.1. The use of the facilities shall be on the first come, first served basis and may be booked in advance in accordance with the reservation procedures set by the In-charge of the facilities they are planning to book with. Verbal agreements or call for the use of the facilities shall not bind the management. Bookings/reservations are not confirmed until application form is completed and all corresponding fees have been paid.

2.2 Reservation Procedures.

Upon completion of the Application Form, a down payment equivalent to 50% of the total amount of the rental fees shall be paid upon signing the form. The balance shall be paid at least one week or seven (7) days prior to the event date. Failure to pay all fees within the stipulated period shall constitute a breach of the agreement. In such event, management reserves the right to cancel the reservation and forfeit 10% of the down payment, without prejudice to management’s right to deny future events and/or legal action.

The rental fees shall be paid to the City Treasurer’s Office upon presentation of an approved, Application Form, signed by the Manager and/or authorized representative, indicating the number of hours/days of use and the nature of the activity for proper assessment.

2.3 Cancellation of bookings.

Bookings on a certain schedule shall automatically be CANCELLED upon proper written advice, in the event the center will be utilized for a very special functions like the visit of the Heads of State, the President of the Republic of the Philippines, Cabinet Secretaries, Members of the Congress and the Supreme Court and other similar urgent and/or emergency situation that may arise to be determined by the Local Chief Executive. A 100% (one hundred percent) refund shall be returned to the organizer/customer.

Cancellation of bookings made by the organizer/customer shall require a written notice of cancellation, address to the Manager, subject to the following schedule of refund.

- 7 days before the event - 90% refund
- 3 days before the event - 70% refund
- 2 days before the event - 50% refund
- 1 day before the event - no refund

It shall be the responsibility of the City Treasurer’s Office to process the refund of the applicant within a period of three days.

2.4 Loss/Damage.

Any damage to the facilities during the period of utilization should be assessed for payment with 20% (twenty percent) mark-up on the acquisition cost and cost repairs. It shall be the responsibility of the In-charge of the City Cultural Center and City Auditorium (Gym) to inspect the facilities after its use and to demand payment in case there is any damage within 24 hours from the schedule time of use.

The management shall not be held responsible for any loss and damage of personal belongings/property of the customers while inside and during the conduct of the event.

Failure to return the chairs and tables on the specified date indicated in the request or reservation form shall hold the requesting office/private person/entity liable for the corresponding penalties:

Delay of 1 to 2 days - 5% of the total rental fees for the use of chairs/tables

Delay of 3 to 5 days - 10% of the total rental fees for the use of chairs /tables and

Delay of 6 to 10 days or more- 100% of the total rental fees for the use of chairs/table

2.5 Security.

Unless otherwise agreed upon with the management, the organizer/customer shall be responsible for supervising its own security force during the conduct of its event to ensure the safety of the public. The Management shall not be responsible for any injury, damage, or loss to the customer, its representatives or employees, sponsor, guests or other person.

2.6 Set-up/Tear Down

Organizer/Customer is responsible for setting up the equipment for their event. Allowed ingress/egress time is 6 (six) hours prior to the event and is free of charge, without using air conditioning units. Egress shall be done right after the event especially if another activity is expected to be held in the facility.

2.7 Light and Sound Systems

The Management shall be in charge for light and electrical tapping especially during concerts and events that require heavy use of light and power. Event organizers are not allowed to assemble light and sound systems without the presence and approval of the In-charge or the authorized representative from the City Cultural Center and City Auditorium (Gym).

2.8 Both Facilities should be a **NON-SMOKING FREE** Facility. (in compliance with City Ordinance No. 177, Series of 2002)

2.9 Other conditions/Prohibitions

- To maintain the usefulness of the facilities and sanitary condition, strict implementation on waste management must be observed.
- Dress code must be observed properly and accordingly.
- Organizers/customer shall not be allowed to deface the facility without prior approval from the facilities' In-charge.(which include the putting of decorative materials, using double sided adhesive tape, wire, glue, nails into walls, ceiling and others)

2.10 A twenty (20%) percent discount on the use of City Auditorium and City Cultural Center shall be granted to Senior Citizens Organizations, Persons with Disability Organizations and Retirees Associations. Likewise, a similar discount shall be granted to Non-Government Organizations duly accredited by the City Government of Surigao.

2.11 *Duty of the Property Custodian.* The property custodian assigned at the City Auditorium and/or City Cultural Center shall be responsible for the processing and documentation of the transactions relative to the borrowing and use of tables and chairs, including the return of borrowed/used tables and chairs and/or loss or damage thereof.

Section 3. Repealing Clause- Any provision of any existing ordinance inconsistent hereof are hereby repealed or modified accordingly.

Section 4. Effectivity. This Ordinance shall take effect fifteen (15) days after its publication.

Enacted on February 6, 2025.

SPONSORED BY: HON. JOSHUA EMILIO S. GELI
Chairman, Committee on Ways and Means

PRIVILEGE HOUR/SPEECH

None

OTHER MATTERS

None

ADJOURNMENT

There being no other matters discussed, the 6th Regular Session was adjourned at 2:16 o'clock in the afternoon of February 6, 2025.

(As to what transpired in the discussion, the transcribed stenographic notes of the same are kept and filed in the SP Office for record purposes and reference.)

CLOSING PRAYER:

HON. KARL DUANE A. CASURRA:
Let us pray.

In the name of the Father, and of the Son, and of the Holy Spirit. Amen.
Lord, as we conclude our legislative session today. We thank You for Your presence and guidance. Thank You for everything and continue to bless us with wisdom and strength as we strive to serve our community.
Amen. In Jesus we pray. Amen.

In the name of the Father, and of the Son, and of the Holy Spirit. Amen.

530 APPROVED, this 13th day of February 2025.

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WE HEREBY CERTIFY that the foregoing statements, resolutions and the like were passed and approved by us, members of the Sangguniang Panlungsod of the City of Surigao, Province of Surigao del Norte.

EDNA B. SIEGA
Secretary to the Sanggunian

SEBASTIAN RIC A. NAGAS
City Councilor

CACEL R. AZARCON
City Councilor

JOENIL B. ALDONZA
City Councilor

JOSHUA EMILIO S. GELI
City Councilor

BALTAZAR C. ABIAN
City Councilor

JOSE EXPEDITUS B. BAYANA
City Councilor

JOSEPH JOEY S. YUIPCO
City Councilor

KARL DUANE A. CASURRA
City Councilor

FLORENILLO B. RAVELO
Liga ng mga Barangay President

JENELYN EDULZURA
SK Federation President

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ATTESTED BY:

ALFONSO S. CASURRA
Vice Mayor
Presiding Officer