

Republic of the Philippines
SANGGUNIANG PANLUNGSOD
CITY OF SURIGAO

MINUTES OF THE 43rd REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE
CITY OF SURIGAO HELD AT THE SP SESSION HALL ON OCTOBER 31, 2024.

PRESENT:

- Hon. Alfonso S. Casurra - City Vice Mayor (Presiding)
- Hon. Cacer R. Azarcon - City Councilor
- Hon. Sebastian Ric A. Nagas - City Councilor
- Hon. Joenil B. Aldonza - City Councilor
- Hon. Joel E. Tinio - City Councilor
- Hon. Joshua Emilio S. Geli - City Councilor
- Hon. Baltazar C. Abian - City Councilor
- Hon. Noel Christian G. Catre, Jr. - City Councilor
- Hon. Jose Expeditus B. Bayana - City Councilor
- Hon. Joseph Joey S. Yuipco - City Councilor
- Hon. Karl Duane A. Casurra - City Councilor
- Hon. Florenillo B. Ravelo - Liga ng mga Barangay President
- Hon. Jenelyn Edulzura - SK Federation President

The session was called to order at 9:12 o'clock in the morning of October 31, 2024.

OPENING PRAYER

HON. KARL DUANE A. CASURRA:

Let us Pray.

In the Name of the Father, and of the Son, and of the Holy Spirit. Amen.

Our Great and Heavenly Father

As we gather in this esteemed council chamber, we humbly bow our heads in gratitude for the opportunity to serve our community. Grant us the wisdom to make decisions that reflect the needs and aspirations of the people we represent.

Bless this assembly with unity, understanding, and compassion.

May our discussions be guided by the Spirit with a

shared commitment to the well-being of our constituents.

We offer this session to You, trusting in Your divine providence. Amen.

In the Name of the Father, and of the Son, and of the Holy Spirit. Amen.

SINGING OF THE PHILIPPINE NATIONAL ANTHEM

ROLL CALL

58 The roll call was conducted with all the members of the Sangguniang Panlungsod listed
59 herein as present in attendance, and thereafter a **QUORUM** was declared.

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63 **PERUSAL AND APPROVAL OF THE**
64 **PREVIOUS MINUTES**

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66 Before the approval of the Minutes, Sanggunian Secretary, Ms. Edna B. Siega read the
67 resolutions that were passed and approved in the previous regular session.

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69 Thereafter, Honorable Karl Duane A. Casurra was recognized and presented a motion for
70 the approval of the Minutes of the previous regular session, seconded by Honorable Joseph Joey S.
71 Yuipco, it was unanimously

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73 **RESOLVED:** That the Minutes of the Regular Session held on October 24, 2024, re:
74 Resolution Nos. 241-245 be as it is hereby approved.

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78 **MATTERS OF INFORMATION**

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80 None

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85 **INCLUSION, AMENDMENT AND**
86 **APPROVAL OF THE AGENDA**

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88 On motion of Honorable Karl Duane A. Casurra, seconded by Honorable Joseph Joey S.
89 Yuipco, it was unanimously

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92 **RESOLVED,** to approve, as it is hereby approved, the agenda of the 43rd Regular Session
93 of the Sangguniang Panlungsod dated 31 October 2024.

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98 **FIRST READING:**

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- *Proposed ordinance of Local Expenditure Program (LEP) of the City of Surigao for the Budget Year 2025, with the attached required Plans and PPAs, LGU Devolution Transition Plan and Capacity Development Agenda.*
 - *Indorsement from the City Mayor, denominated as URGENT, submitting the Supplemental Budget No. 03, series of 2024, in the amount of One Hundred Thirty One Million Seven Hundred Sixty One Thousand Four Hundred Twenty Four and Nine Centavos (P131,761,424.09)*

111 **REFERRAL TO COMMITTEES:**

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113 A. *Committee on Urban Development and Land Use—*

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174 The motion to adopt the committee report was approved. Thereafter, a motion was
175 presented and approved, to wit:

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178 **RESOLUTION NO. 248 – 2024**

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181 **A RESOLUTION APPROVING THE 114 APPLICATIONS FOR THE TRICYCLE**
182 **FRANCHISE CLASSIFIED AS EXTENSION OF MTOP (MOTORIZED TRICYCLE**
183 **OPERATORS PERMIT), SUBSTITUTION OF UNIT AND EXTENSION OF MTOP**
184 **VALIDITY AND SUBSTITUTION OF UNIT.**

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187 **WHEREAS**, the Sangguniang Panlungsod was in receipt of indorsement from Tricycle and
188 Trisikad Franchising Office, endorsing Fifty One (114) applications for the tricycle franchise classified
189 as one hundred one (101) Extension of MTOP Validity, eight (8) Extension of MTOP Validity and
190 Substitution of Unit and five (5) Substitution of Unit of tricycle-for-hire franchises, for favorable action
191 and approval;

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193 **WHEREAS**, during the committee hearing conducted on October 22, 2024, the TTFO
194 committee acted on the 114 applications for the tricycle franchise classified as Extension of MTOP
195 (Motorized Tricycle Operators Permit), Substitution of Unit and Extension of MTOP validity and
196 Substitution of Unit, with complete supporting documents and the corresponding Certificate of Road
197 Worthiness, giving favorable action to the said applications;

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199 **NOW, THEREFORE**, on motion of Honorable Baltazar C. Abian seconded by Honorable
200 Karl Duane A. Casurra, it was

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202 **RESOLVED:** To pass a resolution approving the 114 applications for the tricycle franchise
203 classified as Extension of MTOP (Motorized Tricycle Operators Permit), Substitution of Unit and
204 Extension of MTOP validity and Substitution of Unit, to wit:

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No.	Name	SC#	TTFO #	Plate No.	MV File No.	Remarks
1.	ALCESO, LORNA B.	0100	22-0561	MS97274	1501-54053	Extension of MTOP Validity
2.	EBOL, RAMON C.	0103	2022-0007	JA48812	0901-47818	Extension of MTOP Validity
3.	ABRILLO, DANILO M.	0128	2022-0429	152010	1501-248586	Extension of MTOP Validity
4.	JAMORA, ARTURO M.	0215	2021-1582	1501-2454	1501-245498	Extension of MTOP Validity
5.	ALCESO, JESSIE P.	0281	2022-0255	1991LU	1520-53038	Extension of MTOP Validity
6.	REYES, CRISTIAN JOIE R.	0289	23-0934	150108	1501-289724	Extension of MTOP Validity
7.	DUMANJUG, HERMIE I.	0533	2022-0108	152010	1501-177216	Extension of MTOP Validity
8.	SUMAYLO, SATURNINO C.	0566	2021-1499	9906LU	1520-71172	Extension of MTOP Validity
9.	MOSOTE, ALVIE B.	0606	2022-0111	LU8709	1520-41286	Extension of MTOP Validity
10.	BACOL, ROSALIE L.	0615	2021-1451	XR3740	1520-40296	Extension of MTOP Validity
11.	BUTASLAC, JAMES BRYAN L.	0623	22-0676	152008	1501-384901	Extension of MTOP Validity
12.	MARULLO, SUZETTE U.	0678	23-1282	220ZAM	1501-134682	Extension of MTOP Validity
13.	BUHANGIN, ALLAN L.	0724	2022-0114	1501-2694	1501-269435	Extension of MTOP Validity
14.	QUIMBO, JULIE M.	0131	22-0567	152010	1501-24537	Extension of MTOP Validity
15.	MAQUILING, CASIMERO M.	0828	2021-1457	4920LU	1520-55216	Extension of MTOP Validity
16.	MAGSANAY, EDGARDO M.	0832	2022-0292	152001	1501-65400	Extension of MTOP Validity

17.	ALBARICO, ALBERT U.	0854	2021-1458	152008	1524-43703	Extension of MTOP Validity
18.	JATAYNA, ROLANDO M.	0873	2022-0118	337ZTW	150124002593879	Extension of MTOP Validity
19.	OSORIO, RICARDO R.	0907	2021-1524	9752LU	1520-70953	Extension of MTOP Validity
20.	EJOS, RYNETTE P.	0916	2021-1662	2673LU	1112-290148	Extension of MTOP Validity
21.	ALIPAO, FERNANDO F.	0961	2021-1462	152001	1501-268021	Extension of MTOP Validity
22.	PATRIA, CHARLY A.	0972	2021-1463	870ZAL	1501-134493	Extension of MTOP Validity
23.	CAPILITAN, NESTOR B.	1041	24-0354	152002	1501-199917	Extension of MTOP Validity
24.	BAYANG, BERTILA C.	1091	2021-1290	1853LU	1520-52482	Extension of MTOP Validity
25.	DELABRINO, ALFREDO C.	1116	23-0844	152008	1501-23739	Extension of MTOP Validity
26.	NOGALO, ARIEL C.	1151	23-0830	XR3896	1520-39545	Extension of MTOP Validity
27.	PEÑARANDA, JESSIE M.	1155	2021-1465	1381LU	1112-271346	Extension of MTOP Validity
28.	ANSIT, RONALD F.	1178	2021-1467	1501-2092	1501-209270	Extension of MTOP Validity
29.	ALCALA, NEIL SAMSON P.	1209	2022-0125	152010	1501-12000	Extension of MTOP Validity
30.	BAYUBAY, DEMETRIO M.	1215	2021-1535	152002	1501-317975	Extension of MTOP Validity
31.	ORILLO, ERVIN D.	1239	2021-1663	2178LU	1520-52997	Extension of MTOP Validity
32.	SOLON, REYJEAN G.	1312	2021-1603	152010	1501-2260	Extension of MTOP Validity
33.	MADRONA, POLTARCO JR. L.	1342	2021-1607	152001	1501-60978	Extension of MTOP Validity
34.	LARONG, JIMFIELD P.	1370	2021-1611	MT15894	1501-21450	Extension of MTOP Validity
35.	ELLE, MARY ANN G.	1431	22-0536	152007	0901-240717	Extension of MTOP Validity
36.	TODA, SUSAN Q.	1440	2021-1476	152105	1501-81502	Extension of MTOP Validity
37.	PAREDES, ROBERT M.	1449	2021-1664	152010	1501-122235	Extension of MTOP Validity
38.	PARADERO, MARLUZ S.	1483	2021-1477	7967LU	1520-56038	Extension of MTOP Validity
39.	PADULLON, IRIS R.	1572	23-0603	968ZIG	1501-369255	Extension of MTOP Validity
40.	SUMACOT, DOMINADOR JR. P.	1603	2022-0325	152003	1501-71002	Extension of MTOP Validity
41.	DAHANG, NORBEM R.	1618	2021-1619	MT18832	1501-24529	Extension of MTOP Validity
42.	CAMPOREDONDO, LEONARDO	1678	23-1319	7842LU	1520-58482	Extension of MTOP Validity
43.	ZABALA, LOPEZ CRISTOBAL A.	1684	2021-1622	152010	1501-181283	Extension of MTOP Validity
44.	CORMINAL, JOEL P.	1690	2021-1624	152001	1501-190291	Extension of MTOP Validity
45.	BAES. FLORDICANTE M.	1707	2022-0136	444ZAJ	1501-132060	Extension of MTOP Validity
46.	ABELLANA, RAZEL S.	1770	2022-0142	1501-2749	1501-274908	Extension of MTOP Validity
47.	CABAJES, ADAMSON M.	1776	2021-1486	1501-2245	1501-224535	Extension of MTOP Validity
48.	ARGENTE, JUVEL B.	1820	2021-1674	1501-3344	1501-334463	Extension of MTOP Validity
49.	COMON, RONNIE C.	1822	22-0759	MS27038	1508-80014	Extension of MTOP Validity
50.	DULOGUIN, ALJUN C.	1823	22-0918	240ZKC	1501-394015	Extension of MTOP Validity
51.	ALCALA, UZIL A.	1849	2022-0338	7654LU	1520-62483	Extension of MTOP Validity
52.	SALINDATO, RUDDY A.	1852	2021-1628	152002	1520-68493	Extension of MTOP Validity
53.	ESTOQUE, JULITO V.	1861	2022-0188	820ZME	1501-453754	Extension of MTOP Validity
54.	VILLAMOR, RODRIGO U.	1910	2022-0148	152001	1501-262386	Extension of MTOP Validity
55.	ESCANILLA, ARMANDO JR. L.	1935	2021-1629	152004	1501-33510	Extension of MTOP Validity
56.	GORDONAS, BONIFACIO C.	1955	2021-1667	150103	1501-324919	Extension of MTOP Validity
57.	ELLE, MARY ANN G.	1979	22-0597	1520-5698	1520-6927	Extension of MTOP Validity
58.	YPARRAGUIRE, BALME U.	1995	2021-1493	7636LU	1520-64520	Extension of MTOP Validity
59.	SILVA, JOSE JURAL A.	2004	2021-1494	9772LU	1520-70206	Extension of MTOP Validity
60.	TORREGOZA, ROY P.	2030	22-0521	152001	1508-103223	Extension of MTOP Validity
61.	BOTROS, REY E.	2052	2022-0207	660ZGI	1501-349109	Extension of MTOP Validity
62.	BORJA, GUILLANO E.	2067	2021-1496	152002	1501-196452	Extension of MTOP Validity
63.	MALINAO, JULLAR L.	2106	2021-1668	634ZIA	1501-362864	Extension of MTOP Validity
64.	PADULLON, IRIS R.	2202	2021-1642	152006	1501-219763	Extension of MTOP Validity

65.	MATUNDO, JOEL J.	2221	2021-1504	9800LU	1520-69308	Extension of MTOP Validity
66.	LERIO, BERNADITA M.	2227	2021-1643	6279JV	1510-1025890	Extension of MTOP Validity
67.	ESPINELI, GINA M.	2247	2021-1505	5290LU	1520-59308	Extension of MTOP Validity
68.	ELLE, MARY-ANN G.	2257	22-0598	193ZSR	150124001793708	Extension of MTOP Validity
69.	GUERRA, EMELITA J.	2282	2021-1507	4993LU	1520-58304	Extension of MTOP Validity
70.	DELABRINO, ALFREDO C.	2295	2021-1574	2793LU	1520-54417	Extension of MTOP Validity
71.	ELISISURA, MARIA F.	2325	2021-1509	7706LU	1520-64404	Extension of MTOP Validity
72.	PABITO, ALEWAY D.	2341	23-0252	150107	1501-343764	Extension of MTOP Validity
73.	ESCANILLA, ARMANDO JR. L.	2371	2021-1511	7817LU	1520-60336	Extension of MTOP Validity
74.	BERNASOR, FERDINAND B.	2422	22-0635	150103	1501-204403	Extension of MTOP Validity
75.	MASAYA, ALMELITO M.	2424	2022-0171	208ZEP	1501-232722	Extension of MTOP Validity
76.	URBIZTONDO, EDWARD B.	2429	2022-0172	MS10723	1520-70725	Extension of MTOP Validity
77.	BOLASA, PELGIN C.	2455	2021-1650	152005	1501-83846	Extension of MTOP Validity
78.	GUBATON, EMJAY E.	2562	23-0206	999ZKM	1501-405180	Extension of MTOP Validity
79.	DAPLIN, LANIE D.	2591	23-0162	152007	1501-229368	Extension of MTOP Validity
80.	BERNASOR, FERDINAND B.	2422	22-0635	150103	1501-204403	Extension of MTOP Validity
81.	GO, JO-AN M.	2623	2022-0402	152006	1501-277350	Extension of MTOP Validity
82.	ROMERO, HELEN C.	2686	23-0950	337ZLP	1501-437727	Extension of MTOP Validity
83.	PENDIJETO, MARY JEAN G.	3071	2022-0409	1501-2201	1501-220107	Extension of MTOP Validity
84.	LLOREN, LESLEY WYNNE N.	3040	2021-1655	152010	1501-301410	Extension of MTOP Validity
85.	ARIENZA, GEROBIE G.	3075	2021-1563	150102	1501-270789	Extension of MTOP Validity
86.	SANCHEZ, SANTIMARK H.	3084	23-1395	1516LU	1508-49336	Extension of MTOP Validity
87.	CAMPOREDONDO, LEONARDO	3160	23-1360	152002	1520-69289	Extension of MTOP Validity
88.	MAHINAY, SEGUNDINO JR. S.	3174	2021-1571	1501-2498	1501-249853	Extension of MTOP Validity
89.	TIBAY, JOSE ALMAR JOY T.	3180	2021-1572	150109	1501-104665	Extension of MTOP Validity
90.	MITRA, DELISA D.	3199	2022-0994	150107	1501-156814	Extension of MTOP Validity
91.	HERNALE, JOEL G.	3395	2022-0051	150105	1501-276116	Extension of MTOP Validity
92.	MASUHAY, RITCHIE G.	3453	2022-0066	150107	1501-287744	Extension of MTOP Validity
93.	DESTAJO, CHARITO B.	3095	2021-1564	152010	1501-301215	Extension of MTOP Validity
94.	DULGUIME, JOSELITO E.	3454	23-1404	3381IB	1520-61053	Extension of MTOP Validity
95.	MOSILINA, LUZ E.	0705	2021-1585	152002	1501-67566	Extension of MTOP Validity
96.	BOTEROS, REY E.	2052	2022-0207	660ZGI	1501-349109	Extension of MTOP Validity
97.	MAKILING, ALICE P.	0045	24-0824	213ZKU	1501-416408	Extension of MTOP Validity
98.	BOTONA, MARY JEAN L.	2149	23-1330	8000LU	1520-67196	Extension of MTOP Validity
99.	CALABDAN, DEMOCRITO A.	0033	2022-0201	150109	1501-169545	Extension of MTOP Validity
100.	RUBIO, RODULFO P.	0069	2022-0005	152007	1501-229400	Extension of MTOP Validity
101.	MOSILINA, LUZ E.	1125	2021-1464	XR3613	1520-38926	Extension of MTOP Validity
102.	LERIO, ROAL L.	0783	2021-1586	150109	1501-243675	Extension of Validity Substitution of Unit
103.	ARANIEGO, TEODULO G.	1671	2022-0135	797ZQR	15014000875121	Extension of Validity Substitution of Unit
104.	LISONDRA, JULIO Q.	1909	23-0141	580ZQQ	1501-491938	Extension of Validity Substitution of Unit
105.	EMPLEO, JIM S.	2208	2022-0362	496ZSU	150124001910014	Extension of Validity Substitution of Unit
106.	PADOR, ROMEO G.	2345	22-0674	440ZSR	150124001779992	Extension of Validity Substitution of Unit

107.	PREDOG, ENGELBERT M.	2431	24-0847	293ZLY	1501-446997	Extension of Validity Substitution of Unit
108.	CASTAÑAS, ESTELITA D.	2826	2023-0994	152004	1501-17597	Extension of Validity Substitution of Unit
109.	ALMEDA, EMMA C.	3337	2022-0030	283ZTM	150124002135540	Extension of Validity Substitution of Unit
110.	MAYBUENA, PACIANO JR. A.	0221	23-1426	866ZTS	150124002428471	Substitution of Unit
111.	FORTUNO, MARK LEWIS R.	0819	22-0838	193ZTN	150124002249467	Substitution of Unit
112.	MIPAÑA, ROSARIO P.	1208	23-0878	996ZTF	1501-480418	Substitution of Unit
113.	POLVOROSA, GERALD G.	1977	22-0769	882ZSB	150124002212080	Substitution of Unit
114.	BANDIBAS, ROGIE L.	2695	24-0489	721ZQF	1501-473634	Substitution of Unit

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209 **RESOLVED FURTHERMORE:** That copies of this resolution be furnished the Honorable
210 City Mayor, the Tricycle and Trisikad Franchising Office, and the City Treasurer, all of this city, for
211 their information and appropriate action.

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Honorable Catre was recognized.

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HON. NOEL CHRISTIAN G. CATRE JR.:

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Thank you, Mr. Chairman. Two weeks ago I brought to the attention of this SP body, the complaint of Mr. Aldonza in the matter of the alleged destruction of his parcel of land. Allegedly, the cause of the alleged destruction was the alleged quarrying/mining activities that a certain person conducted in the area. As a reaction, my committee brought the complaint to the attention of this body, and my committee scheduled a hearing on November 19, 2024. This morning, however, I learned that the Sangguniang Panlalawigan already took cognizance of Mr. Aldonza's complaint.

My committee was not informed that the same complaint was filed before the Sangguniang Panlalawigan. Thus, indifference to the Sanggunian Panlalawigan's assumption of jurisdiction over the complaint, my committee deems it proper to desist from further proceeding with the complaint in order to avoid a ridiculous situation where the findings of this body and those of the Sangguniang Panlalawigan will be at odds with each other. We want to prevent this problem, Mr. Chairman.

In court, we called this situation as forum shopping, which is strictly prohibited. Therefore, the Sangguniang Panlalawigan having assumed jurisdiction over the complaint, my committee recommends that the same complaint filed by Mr. Vincent Aldonza be considered closed and terminated. I therefore move that we pass a resolution declaring the complaint moot and academic for reasons already explained and that the complaint be considered abandoned.

I so move, Mr. Chair.

The motion was favorably seconded and approved, to wit:

RESOLUTION NO. 249 - 2024

A RESOLUTION DECLARING THE COMPLAINT FILED BY MR. VINCENT ALDONZA REGARDING THE ALLEGED DESTRUCTION OF HIS PARCEL OF LAND MOOT AND ACADEMIC AND CONSIDERING THE COMPLAINT ABANDONED IN VIEW OF THE ASSUMPTION OF JURISDICTION BY THE SANGGUNIANG PANLALAWIGAN.

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WHEREAS, the Committee on Environment and Natural Resources brought to the attention of this body the complaint filed by Mr. Vincent Aldonza regarding the alleged destruction of his parcel of land, allegedly caused by quarrying or mining activities conducted by a certain individual in the area;

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WHEREAS, in response to this complaint, the Committee on Environment and Natural Resources scheduled a hearing on November 19, 2024, to address Mr. Aldonza's concerns;

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WHEREAS, it has come to the attention of this committee that the Sangguniang Panlalawigan has already taken cognizance of Mr. Aldonza's complaint;

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WHEREAS, the Committee on Environment and Natural Resources was not informed that the same complaint was filed before the Sangguniang Panlalawigan, and in deference to the Sangguniang Panlalawigan's assumption of jurisdiction, the committee deems it proper to desist from further proceeding with the complaint in order to avoid a situation where the findings of this body and those of the Sangguniang Panlalawigan may be at odds with each other;

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WHEREAS, in legal proceedings, such situations are referred to as "forum shopping," which is strictly prohibited;

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NOW THEREFORE, on motion of Honorable Noel Christian G. Catre, Jr. seconded by Honorable Joseph Joey S. Yuipco, it was unanimously

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RESOLVED: To pass a resolution declaring the complaint filed by Mr. Vincent Aldonza regarding the alleged destruction of his parcel of land moot and academic and considering the complaint abandoned in view of the assumption of jurisdiction by the Sangguniang Panlalawigan.

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RESOLVED FURTHER: That copies of this resolution be furnished Honorable City Mayor Pablo Yves L. Dumlao II, and Mr. Vincent Aldonza, for their information and guidance.

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Honorable Geli was recognized.

HON. JOSHUA EMELIO S. GELI:

Thank you Mr. Chairman, this a committee report on Committee on Health and Sanitation.

SUBJECT:

Amending a Resolution No. 212-2024 titled "A resolution Authorizing the Honorable City Mayor Pablo Yves L. Dumlao II to Enter into a Memorandum of Agreement with the Department of Health – Center for Health Development Caraga, relative to approved Infrastructure Projects, with the total amount of Five Million Pesos (₱5,000,000.00) intended for the complete/upgrade/repair of various barangay health stations in Surigao City.

FACTS/FINDINGS:

Resolution No. 212-2024 was approved during the SP Session dated September 5, 2024. It was found out however that the list of facilities to be funded was incorrect based on the General Appropriation Act (GAA) CY 2024 or RA No. 11975 under the Health Facilities Enhancement Program of the Department of Health for Comprehensive Release (FCR). This would mean that there is a need to amend the Resolution No. 212-2024 in order to align with the listed facilities under the approved GAA CY 2024 and it was also mentioned that the total amount appropriated for the City of Surigao would still be a total of 5 Million Pesos.

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So there is a list;

FROM:

<i>BHS Mat- I</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>
<i>BHS Libuac</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>
<i>BHS Punta Bilar</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>
<i>BHS Trinidad</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>
<i>San Juan District HS</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>

TO:

<i>BHS Alang – Alang</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>
<i>BHS Libuac</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>
<i>BHS Quezon</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>
<i>BHS Sidlakan</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>
<i>BHS Silop</i>	<i>Php 1,000,000.00</i>	<i>Completion/Upgrading/Repair</i>

RECOMMENDATION:

The Committee on Health and Sanitation hereby recommends to amend resolution No. 212-2024 by charging the list of health facilities that will be funded by the DOH-CHDC with still a total amount of 5 Million Pesos (P5,000,000.00) intended for the completion/upgrade/repair of various barangay health stations in Surigao City.

With this Mr. Chairman, I move for the adoption of my Committee Report

The motion to adopt the committee report was approved. Thereafter, a motion was presented and approved, to wit:

RESOLUTION NO. 250 - 2024

A RESOLUTION AMENDING RESOLUTION NO. 212-2024 “A RESOLUTION AUTHORIZING THE HONORABLE CITY MAYOR PABLO YVES L. Dumlao II TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF HEALTH – CENTER FOR HEALTH DEVELOPMENT CARAGA, RELATIVE TO THE APPROVED INFRASTRUCTURE PROJECTS, WITH THE TOTAL AMOUNT OF FIVE MILLION PESOS (P5,000,000.00) INTENDED FOR THE COMPLETION/UPGRADE/REPAIR OF VARIOUS BARANGAY HEALTH STATIONS IN SURIGAO CITY.”.

WHEREAS, Resolution No. 212-2024, approved on September 5, 2024, authorized the Honorable City Mayor Pablo Yves L. Dumlao II to enter into a Memorandum of Agreement with the Department of Health – Center for Health Development Caraga, relative to approved infrastructure projects totaling Five Million Pesos (P5,000,000.00), intended for the completion, upgrade, and repair of various barangay health stations in Surigao City;

WHEREAS, it was found that the list of facilities to be funded, as initially included in Resolution No. 212-2024, was incorrect based on the General Appropriations Act (GAA) CY 2024 or RA No. 11975 under the Health Facilities Enhancement Program of the Department of Health for Comprehensive Release (FCR);

WHEREAS, to align with the listed facilities approved under the GAA CY 2024, there is a need to amend Resolution No. 212-2024 to reflect the accurate facilities to be funded, while maintaining the total amount allocated for Surigao City at Five Million Pesos (P5,000,000.00);

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WHEREAS, the original list of health facilities approved under Resolution No. 212-2024 was as follows:

Name of Facility	Amount	Description
BHS Mat-I	Php 1,000,000	Completion/Upgrading/Repair
BHS Libuac	Php 1,000,000	Completion/Upgrading/Repair
BHS Punta Bilar	Php 1,000,000	Completion/Upgrading/Repair
BHS Trinidad	Php 1,000,000	Completion/Upgrading/Repair
San Juan District HS	Php 1,000,000	Completion/Upgrading/Repair

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WHEREAS, the amended list of facilities that will be funded under the GAA CY 2024 is as follows:

Name of Facility	Amount	Description
BHS Alang-Alang	Php 1,000,000	Completion/Upgrading/Repair
BHS Libuac	Php 1,000,000	Completion/Upgrading/Repair
BHS Quezon	Php 1,000,000	Completion/Upgrading/Repair
BHS Sidlakan	Php 1,000,000	Completion/Upgrading/Repair
BHS Silop	Php 1,000,000	Completion/Upgrading/Repair

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NOW THEREFORE, on motion of Honorable Joshua Emilio S. Geli seconded by Honorable Joseph Joey S. Yuipco, it was unanimously

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RESOLVED: To pass a resolution amending Resolution No. 212-2024 "A Resolution Authorizing the Honorable City Mayor Pablo Yves L. Dumlao II to Enter into a Memorandum of Agreement with the Department of Health – Center for Health Development Caraga, relative to the approved Infrastructure Projects, with the total amount of Five Million Pesos (P5,000,000.00) intended for the completion/upgrade/repair of various barangay health stations in Surigao City.

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RESOLVED FURTHER: That copies of this resolution be furnished Honorable City Mayor Pablo Yves L. Dumlao II, and City Health Office, for their information and guidance.

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1. CALENDAR OF BUSINESS

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A. Pending Matters:

- None

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B. Urgent Matters:

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- None

C. Business of the Day

Third and final reading:

- "An Ordinance Creating the Property Management Office under the Office of the City Mayor, Providing Its Duties and Responsibilities, Appropriating Funds Thereof and For Other Purposes."

On motion of Honorable Cacel R. Azarcon, seconded by Honorable Joseph Joey S. Yuiipco, it was unanimously

RESOLVED: That the following Ordinance, be as it is hereby enacted, to wit:

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**ORDINANCE NO. 526
SERIES OF 2024**

AN ORDINANCE CREATING THE PROPERTY MANAGEMENT OFFICE UNDER THE OFFICE OF THE CITY MAYOR, PROVIDING ITS DUTIES AND RESPONSIBILITIES, APPROPRIATING FUNDS THEREOF AND FOR OTHER PURPOSES.

WHEREAS, Section 76 of the Local Government Code of 1991, provides that, "every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission";

WHEREAS, Section 458 (a) (1) of the Local Government Code of 1991, provides that, "the Sangguniang Panlungsod shall determine the positions, salaries, wages and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the city government";

WHEREAS, Section 455 (b) (3) (viii) of the Local Government Code of 1991, provides that, "the City Mayor shall provide efficient and effective property and supply management in the City: and protect the funds, credits rights, and other properties of the City";

WHEREAS, Section 2 of Presidential Decree No. 1445 provides that, "It is the declared policy of the State that all resources of the government shall be managed, expended, or utilized in accordance with law and regulations, and safeguarded against loss or wastage through illegal or improper disposition, with a view to ensuring efficiency, economy, and effectiveness in the operations of government. The responsibility to take care that such policy is faithfully adhered to rests directly with the chief or head of the government agency concerned";

WHEREAS, the City Government of Surigao aims to establish a Property Management Office, its organizational structure and staffing pattern;

NOW THEREFORE BE IT ORDAINED, AS IT IS HEREBY ORDAINED, by the Sangguniang Panlungsod of Surigao in session assembled that:

SECTION 1. TITLE. An ordinance creating the Property Management Office under the Office of the City Mayor, providing duties and responsibilities, appropriating funds thereof, and for other purposes.

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SECTION 2. OFFICE MANDATE. The creation of the Property Management Office under the direct supervision of the Mayor's Office has the following mandate:

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- a. Ensure proper handling and effective record management of all properties of the City in compliance with existing local policies, rules, and regulations.

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- b. Review of procedures related to existing and future inventory of all fixed assets including, but not limited to lands, buildings, and other movable properties of the City Government of Surigao.

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- c. Appraise the adequacy and efficiency of reconciling physical inventory and recorded, book balances of all assets of the city according to existing COA rules and regulations.

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- d. Determine the cost-effectiveness of obsolete assets, oversee the related disposal guidelines, and ensure compliance with local policies and regulations.

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- e. Formulate and devise systems and procedures for the effective utilization of all assets of the City Government, Including investment plans/opportunities for idle assets.

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SECTION 3. ORGANIZATIONAL STRUCTURE. The structure of the Property Management Office shall be:

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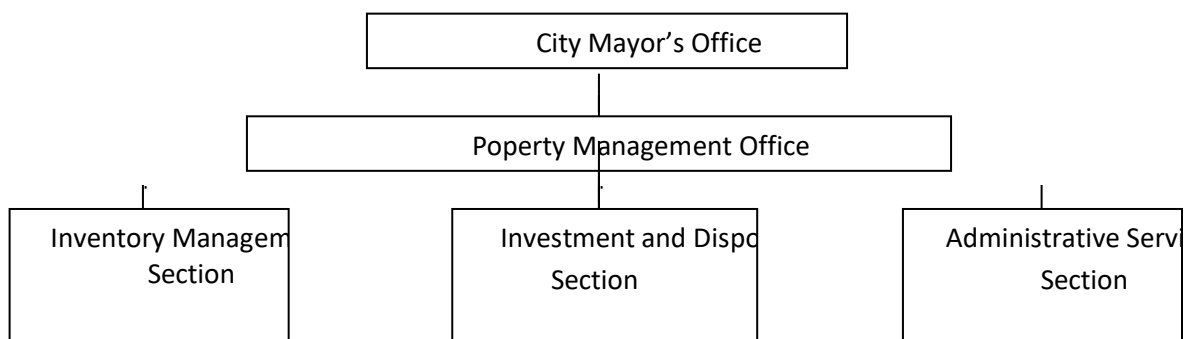
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SECTION 4. DUTIES AND FUNCTIONS:

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a. INVENTORY MANAGEMENT SECTION

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- Oversee the implementation of inventory management of all properties of the local government.
- Ensure that all properties are totally and completely accounted for and properly managed.
- Provide, review, and maintain a listing of all inventories of all kinds of properties.
- Specifically, identify the idle properties by kind and propose for effective utilization to bring revenue to the City Government.

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b. INVESTMENT AND DISPOSAL SECTION

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- Review and recommend clear and distinctive procedures for the system of inventory and disposal guidelines for all properties.
- Specify the identity of idle properties by kind and make proposals for effective utilization to bring revenue to the locality.

- 507 ● Assess the prices and characteristic revenues of inventory systems and
508 manner of disposal to determine which system and manner is the best to
509 ensure that the properties are well protected and properly disposed of.
510 ● Other similar and related tasks.

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c. ADMINISTRATIVE SERVICES SECTION

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SECTION 5. STAFFING PATTERN. The Property Management Office shall be composed of the following staffing pattern:

POSITION TITLE	PARENTHETICAL TITLE	SG	SECTION
Accountant IV		22	Head of Office
Administrative Officer IV	Management & Audit Analyst II	15	Inventory Management Section
Administrative Officer II	Management & Audit Analyst I	11	Investment and Disposal Section
Administrative Officer I	Records Officer I	10	Administrative Services Section
Administrative Aide VI	Accounting Clerk II (2 items)	6	Inventory Management Section Investment and Disposal Section
Administrative Aide IV	Clerk II	4	Administrative Services Section

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ACCOUNTANT IV (SG22)

Qualification Standards:

- **Education:** Bachelor's Degree in Commerce/Business Administration major in Accounting
- **Experience:** Three (3) years of relevant experience
- **Training:** sixteen (16) hours of relevant training
- **Eligibility:** RA 1080 (CPA)

Duties and Responsibilities:

- In charge of overall supervision of the operation of the Property Management Office (PMO);
- Formulate and oversee the implementation of the PMO's rules and guidelines among different sections;
- Review, analyze, and make recommendations or proposals regarding record management, disposal guidelines, and investment strategies;
- Regular monitoring of all the PMO's transactions and activities;
- Other tasks may be directed by the City Mayor.

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a. INVENTORY SECTION

ADMINISTRATIVE OFFICER IV (SG 15)
(MANAGEMENT & AUDIT ANALYST II)

Qualification Standards:

- **Education:** Bachelor's Degree relevant to the job
- **Experience:** 1 year of relevant experience
- **Training:** 4 hours of training
- **Eligibility:** Civil Service Professional/ Second Level Eligibility

Duties and Responsibilities:

- Formulate and implement an asset records management system in congruence with the management policies and existing rules and regulations;
- Provide clear and distinct records of inventories of all the properties and the specific property descriptions. Expand the inventories to the specific offices in the lower hierarchy of the city government;
- Perform a physical inspection of all the properties, review and analysis of the record of inventories, and ensure that the records correspond with the physical count and observations;
- Assist in providing administrative and technical support in the planning, direction, and implementation of inventory strategies;
- Other tasks.

ADMINISTRATIVE AIDE VI (SG6)
(ACCOUNTING CLERK II)

Qualification Standards:

- **Education:** Completion of two (2) years studies in college
- **Experience:** none
- **Training:** none
- **Eligibility:** Civil Service Subprofessional/First-Level Eligibility

Duties and Responsibilities:

- Perform a physical inspection of all the properties and review and analysis of the record of inventories and ensure that the records correspond with the physical count and observations;
- Coordinate and oversee inventories and recording of all the properties of the city government;
- Implement approved inventory guidelines among concerned departments;
- Analyze and propose strategies for improvement of inventory management;
- Assist in providing administrative and technical support in the planning, direction, and implementation of inventory strategies;
- Other tasks.

b. INVESTMENT AND DISPOSAL SECTION

ADMINISTRATIVE OFFICER II (SG 11)
(MANAGEMENT & AUDIT ANALYST I)

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Qualification Standards:

- **Education:** Bachelor's Degree relevant to the job
- **Experience:** none
- **Training:** none
- **Eligibility:** Civil Service Professional/ Second Level Eligibility

Duties and Responsibilities:

- Research and review proposals on disposal and investment as to their congruence with the local government rules and policies;
- Formulate and propose disposal guidelines and investment strategies for further review;
- Implement approved disposal guidelines and investment strategies and ensure compliance with local rules and guidelines;
- Regularly report and update the division head regarding the status of all properties and the profits and benefits gained from the conducted transactions;
- Monitor the receipt and other necessary documents needed and acquired during the disposal and investment of the properties;
- Prepare, monitor, and update the investment plans, disposal system, and its corresponding schedules;
- Prepare clear descriptions of properties to be disposed of and or to be invested, the manner of disposal and or acquisitions, and justifications for such disposal and or investment;
- Other tasks.

ADMINISTRATIVE AIDE VI (SG6)
(ACCOUNTING CLERK II)

Qualification Standards:

- **Education:** Completion of two (2) years of studies in college
- **Experience:** none
- **Training:** none
- **Eligibility:** Civil Service Subprofessional/First-Level Eligibility

Duties and Responsibilities:

- Provide clear and distinct records of the properties to be disposed of and/or to be acquired as investment, their specific description, the manner of disposal and/or acquisition and the costs and profits to be gained for the disposal and/or acquisition;
- Ensure that all the records are maintained, protected, and accessible at any time necessary. In addition, coordinate with the record officer of other offices in the formulation of disaster preparedness plans to ensure that the records are properly protected and maintained in the case of disasters;
- Review and devise a record management system for all the property disposal and investment transactions done by the city government;
- Provide a record complete with the property descriptions to be used during property disposal, in coordination with other related offices and together with the members of the Bids and Awards Committee;

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- Maintain and keep the necessary documents and papers regarding the city government's acquisition of the particular property. (ie certificate of title, certificate of registration, etc.);
 - Formulate and monitor the schedule of disposal and/or investment;
 - Other tasks.

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661 **c. Administrative Section**

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ADMINISTRATIVE OFFICER I**(Records Officer I) SG 10****Qualification Standards:**

- **Education:** Bachelor's degree
- **Experience:** none
- **Training:** none
- **Eligibility:** Civil Service Professional/ Second Level Eligibility

Duties and Responsibilities:

- Provide administrative support to the office;
- Prepare and submit required office reports and compliance documents;
- Establish office record management system;
- Perform other relevant tasks as may be required.

ADMINISTRATIVE AIDE IV (SG 4)**(CLERK II)****Qualification Standards:**

- **Education:** Completion of two (2) years studies in college
- **Experience:** none
- **Training:** none
- **Eligibility:** Civil Service Subprofessional/First-Level Eligibility

Duties and Responsibilities:

- Assist in the preparation of documents and reports;
- Act as liaison to process documents needed by the office;
- Maintains cleanliness in the office;
- Assist in file and records management;
- Perform other relevant tasks as may be required.

SECTION 6. APPROPRIATION. The annual budget for the implementation of this City Ordinance shall be taken under the Mayor's Office and shall be incorporated in the Annual General Appropriations Ordinance every year thereafter.

SECTION 7. SEPARABILITY CLAUSE. If for any reason any part of this ordinance shall be held unconstitutional or invalid, other parts hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 8. REPEALING CLAUSE. Any or all ordinances, rules, and regulations inconsistent or in conflict with the sections or provisions of this Ordinance are hereby repealed, revoked, and modified accordingly.

709 **SECTION 9. EFFECTIVITY.** This ordinance shall take effect immediately upon its approval.

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711 Enacted on October 31, 2024.

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713 **SPONSORED BY: HON. CACEL R. AZARCON**

714 Chairman, Committee on Rules

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- 719 • *"An Ordinance Creating the City Information Technology Office,*
- 720 *and Providing Its Task Functions, Personnel and Appropriation*
- 721 *Thereof and For Other Purposes.*

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723 On motion of Honorable Cacel R. Azarcon, seconded by Honorable Joseph Joey S. Yuipco,
724 it was unanimously

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726 **RESOLVED:** That the following Ordinance, be as it is hereby enacted, to wit:

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ORDINANCE NO. 527

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SERIES OF 2024

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**AN ORDINANCE CREATING THE CITY INFORMATION TECHNOLOGY OFFICE,
AND PROVIDING FOR ITS TASKS, FUNCTIONS, PERSONNEL, AND APPROPRIATION
THEREOF AND FOR OTHER PURPOSES.**

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736 **WHEREAS,** Section 76 of the Local Government Code of 1991, provides that, "every local
737 government unit shall design and implement its own organizational structure and staffing pattern
738 taking into consideration its service requirements and financial capability, subject to the minimum
739 standards and guidelines prescribed by the Civil Service Commission";

740 **WHEREAS,** Section 458 (a) (1) of the Local Government Code of 1991, provides that, "the
741 Sangguniang Panlungsod shall determine the positions, salaries, wages and other emoluments and
742 benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures
743 necessary for the proper conduct of programs, projects, services and activities of the city
744 government";

745 **WHEREAS,** Republic Act No. 10844 otherwise known as the Department of Information And
746 Communications Technology Act of 2015, in recognizing the vital role of information and
747 communication technology in the nation building also applies to the enhancement of the local
748 government's key public services by bringing services such as education, public health and safety,
749 revenue generation, and socio-civic purposes closer to public benefit through online applications,
750 digitized transactions, etc., for efficient, responsive, ethical, accountable and transparent government
751 service;

752 **WHEREAS,** Section 16 of the Local Government Code of 1991 provides that "every local
753 government unit shall exercise the powers expressly granted, those necessarily implied therefrom,
754 as well as powers necessary, appropriate, or incidental for its efficient and effective governance and
755 those which are essential to the promotion of the general welfare."

756 **NOW THEREFORE,** be it Ordained by the Sangguniang Panglungsod of Surigao City in
757 session assembled that:

758 **Section 1. TITLE.**

759 This Ordinance shall be known as *AN ORDINANCE CREATING THE CITY INFORMATION*
 760 *TECHNOLOGY OFFICE, AND PROVIDING FOR ITS TASKS, FUNCTIONS, PERSONNEL, AND*
 761 *APPROPRIATION THEREOF AND FOR OTHER PURPOSES.*

762 **Section 2. CREATION.**

763 The **City Information Technology Office (CITO)** is hereby established as the official body
 764 tasked with overseeing the planning, development, and promotion of the Agency's comprehensive
 765 information technology agenda. This office will serve as the driving force behind the strategic
 766 implementation of IT initiatives, ensuring alignment with the city's overall goals for technological
 767 advancement and digital transformation.

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Section 3. ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN.

The City Information Technology Office (CITO) shall be composed of the following positions which shall be created in conformity with the qualification standards set by the Civil Service Commission and the Index of Occupational Services, Position Titles, and Salary Grades for Local Government Units issued by the Department of Budget and Management (DBM):

POSITION TITLE	SALARY GRADE
City Government Department Head I (City Information Technology Officer)	25
Information Technology Officer II	22
ADMINISTRATIVE DIVISION	
Administrative Officer IV (Administrative Officer II)	15
Administrative Officer I (Supply Officer I)	10
Administrative Assistant II	8
Administrative Aide II (Messenger)	2
WEB & SYSTEMS DEVELOPMENT DIVISION	
Computer Programmer III	18
Information Systems Analyst II	16
Computer Programmer II	15
Administrative Assistant VI (Computer Operator III)	12
Administrative Assistant I (Computer Operator I)	7
SYSTEMS MAINTENANCE AND SUPPORT DIVISION	
Computer Maintenance Technologist II	15
Administrative Assistant VI (Computer Operator III)	12
Administrative Assistant II (Electronics & Communications Equipment Technician II)	8
Administrative Assistant I (Computer Operator I)	7
Administrative Aide VI (Electronics & Communications Equipment Technician I)	6

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772 **SECTION 4. DUTIES AND RESPONSIBILITIES**

773 **A. CITY GOVERNMENT DEPARTMENT HEAD I (CITY INFORMATION TECHNOLOGY**
 774 **OFFICER) (SG25)**

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B. INFORMATION TECHNOLOGY OFFICER II (SG 22)

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C. ADMINISTRATIVE DIVISION

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D. WEB AND SYSTEMS DEVELOPMENT DIVISION

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E. SYSTEM MAINTENANCE AND SUPPORT DIVISION

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- a. Provide overall supervision over the entire operation of the office;
- b. Prepare an ICT/Digitalization Plan to support the operations of the City Government of Surigao subject to the review and consideration of the Local Chief Executive and the Sangguniang Panlungsod;
- c. Generate reports, and develop software and other systems required by the top management;
- d. Ensure compliance with the Data Privacy Act in handling and storing data;
- e. Perform other related tasks

- a. Assist the City Information Technology Officer in his/her duties and responsibilities through the supervision of the general operations of the Web, Administrative, and Technical Division
- b. Designate tasks and projects among the CITO staff for various whirlwind and strategic initiatives;
- c. Apply appropriate coaching and monitoring techniques to staff members for continuous improvement and to promote a performance-based culture;
- d. Perform as the system administrator to manage configuration changes, deploy hardware and software changes, and create disaster recovery plan in case of system failure or attack;
- e. Perform other related tasks

- a. Provide administrative support to ensure seamless office operations;
- b. Facilitate submission of reports and other documents for compliance;
- c. Establish and maintain a records management system;
- d. Facilitate procurement of goods, supplies, equipment, and services needed by the office for its operations;
- e. Maintain office cleanliness and orderliness
- f. Perform other related tasks

- a. Responsible for the development of web-based systems and computer programs needed by the City Government to increase its efficiency and productivity;
- b. Analyze and identify any abnormality in the LGU's database and system performance and recommend solutions;
- c. Perform continuous monitoring of deployed systems for needed system updates and/or modifications;
- d. Establish and implement cyber security protocols to prevent data breaches and leakage of valuable information;
- e. Perform other related tasks.

- a. Responsible for the planning, design, research, and/or acquisition of new or upgraded hardware and recommend modification as necessary;

- 826 b. Monitor activities related to the operations and maintenance of the services,
- 827 computer, and network security using established protocols;
- 828 c. Conduct preventive maintenance activities such as regular backups, patch
- 829 management, and security scans;
- 830 d. Address issues and concerns of end-users by providing basic and/or in-depth
- 831 troubleshooting to determine underlying issues in the system or hardware
- 832 architecture;
- 833 e. Perform other related tasks

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Section 5. FUNDING.

837 The Local Government Unit shall incorporate in its annual budget such amount as may be
838 necessary for the operation and effective functioning of the CITO.
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Section 6. SEPARABILITY CLAUSE.

841 If for any reason any part of this ordinance shall be held unconstitutional or invalid, other
842 parts hereof which are not affected thereby shall continue to be in full force and effect.
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Section 7. REPEALING CLAUSE.

845 Any or all ordinances, rules, and regulations inconsistent or in conflict with the sections or
846 provisions of this Ordinance are hereby repealed, revoked, and modified accordingly.
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Section 8. EFFECTIVITY.

849 This ordinance shall take effect immediately upon its approval.

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851 Enacted on October 31, 2024.

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853 **SPONSORED BY: HON. CACEL R. AZARCON**

854 Chairman, Committee on Rules

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- 858 • "An Ordinance Amending Ordinance No. 120, series of 1997
- 859 entitled, "An Ordinance Creating the Office of the City Economic
- 860 Enterprises and for Other Purposes."

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863 On motion of Honorable Cacel R. Azarcon, seconded by Honorable Joseph Joey S. Yuipco,
864 it was unanimously

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866 **RESOLVED:** That the following Ordinance, be as it is hereby enacted, to wit:

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**ORDINANCE NO. 528
SERIES OF 2024**

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873 **AN ORDINANCE AMENDING ORDINANCE NO. 120, SERIES OF 1997 ENTITLED “AN**
 874 **ORDINANCE CREATING THE OFFICE OF THE CITY ECONOMIC ENTERPRISES AND FOR**
 875 **OTHER PURPOSES”**

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 878 **WHEREAS**, Ordinance No. 120, series of 1997 had already been enacted;
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880 **WHEREAS**, to ensure proper implementation of the said ordinance and address the current
 881 needs and status of the city, it is essential to amend the ordinance accordingly;
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883 The Sangguniang Panlungsod of the City of Surigao hereby ORDAINS:
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885 **SECTION 1. Section 1** of Ordinance No. 120, Series of 1997 is hereby amended to read as
 886 follows:
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888 The Office of the City Economic Enterprise shall manage the operation of the Public Market
 889 and Slaughterhouse, the Surigao City Integrated Land Transport Terminal, Commercial
 890 Buildings, and other income-generating facilities that shall hereafter be constructed and
 891 operated by the City Government.
 892

893 The Office of the City Economic Enterprise shall have Three Divisions, namely:
 894

- 895 I. The Public Market and Slaughterhouse Division;
 896 II. The Surigao City Integrated Land Transport Terminal Division; and III.
 897 The Commercial Building and other income-generating facilities Division.
 898

899 **SECTION 2. Section 2** of Ordinance No. 120, Series of 1997 is hereby amended by to read
 900 as follows:
 901

902 Section 2. CREATION AND REORGANIZATION OF POSITIONS, PERSONNEL
 903 COMPLEMENT, AND TRANSFER OF RECORDS AND PROPERTIES – There is hereby
 904 created the position of General Manager, whose rank and salary grade shall be equal to the
 905 position of City Government Department Head.
 906

907 Each division shall be directly managed and supervised by a Manager whose rank and salary
 908 grade shall be equal to the position of a Division Chief. The Division Chiefs will be under the
 909 supervision of the General Manager.
 910

911 Existing records, properties, assets, and liabilities acquired by the Public Market and
 912 Slaughterhouse, the Surigao City Integrated Land Transport Terminal, Commercial
 913 Buildings, and other income-generating facilities shall be transferred to the Office of the
 914 General Manager. Provided, however, said transfer shall not affect any existing contract.
 915
 916

PLANTILLA POSITIONS FOR THE OFFICE OF THE CITY ECONOMIC ENTERPRISES

917 **I. City Government Department Head I (City Economic Enterprises General**
 918 **Manager) SG 25**
 919

920 **DIVISIONS:**

921 **II. Public Market and Slaughterhouse Division**

922	Position	Salary Grade
923	a) <i>Market Supervisor IV</i>	22
924	b) <i>Market Supervisor III</i>	18
925	c) <i>Revenue Collection Clerk II</i>	7

926	d)	Revenue Collection Clerk I (13 items)	5
927	e)	Metro Aide 1 (7 items)	2
928	f)	Security Guard I (2 items)	3
929	g)	Administrative Aide III (Utility Worker II)	3
930			
931		Slaughterhouse	
932	h)	Slaughterhouse Master IV	22
933	i)	Meat Inspector I (2 items)	6
934	j)	Metro Aide I (2 items)	2
935	k)	Security Guard II	5
936	l)	Administrative Aide III (Utility Worker II)	3

937

938 III. Surigao City Integrated Land Transport Terminal

939

940	a)	Special Operations Officer IV	22
941	b)	Revenue Collection Clerk I (2 items)	5
942	c)	Administrative Aide III (Clerk I)	3
943	d)	Administrative Aide I (Utility Worker I) (6 items)	1
944	e)	Security Guard I (3 items)	3

945

946 IV. Commercial Building Division

947

948	a)	Special Operations Officer IV	22
949	b)	Administrative Aide IV (Clerk II)	4
950	c)	Revenue Collection Clerk I	5
951	d)	Administrative Aide I (Utility Worker I) (3 items)	1
952	e)	Security Guard I (3 items)	3

953

954 In addition to the defined duties and functions of the personnel complement above
 955 mentioned in numbers I, II, and III, they are required to perform such other functions and such other
 956 duties as may be assigned to them by the Division Manager.

957

958 **SECTION 3. Section 3** of Ordinance No. 120, Series of 1997 is hereby amended to read as
 959 follows:

960 In the re-organization of personnel that shall complement the Office herein created by this
 961 Ordinance, preferential consideration shall be given to the present personnel component of
 962 the Public Market and Slaughterhouse, the Surigao City Integrated Land Transport Terminal,
 963 Commercial Buildings, and other income-generating facilities in filling up the positions of the
 964 Office of the City Economic Enterprise; Provided such personnel shall meet the minimum
 965 qualifications required by this Ordinance and by the Standard Qualification set forth by the
 966 Civil Service law, rules and regulations and other laws pertinent thereto.

967 **SECTION 4. Section 4** of Ordinance No. 120, Series of 1997 is hereby amended to read as
 968 follows:

969

970 QUALIFICATIONS, POWERS AND DUTIES OF THE CITY GOVERNMENT DEPARTMENT
 971 HEAD I (CITY ECONOMIC ENTERPRISES GENERAL MANAGER) The qualifications,
 972 powers, and duties of the General Manager shall be the following:

- 973 a. No person shall be appointed City Government Department Head I (City
 974 Economic Enterprises General Manager) of the City Economic Enterprise
 975 unless he is a citizen of the Philippines, a resident of Surigao City, of good
 976 moral character, a holder of a firstgrade civil service eligibility or its equivalent,
 977 with five years relevant experience, and a bachelor's degree in Business
 978 Administration or its equivalent;

979 xxx

980 **SECTION 5.** Section 5 of Ordinance No. 120, Series of 1997 is hereby amended to read as
981 follows:

982 ADMINISTRATION, OPERATION, AND MAINTENANCE OF THE PUBLIC MARKET AND
983 SLAUGHTERHOUSE, SURIGAO CITY INTEGRATED LAND TRANSPORT TERMINAL,
984 COMMERCIAL BUILDINGS, AND OTHER INCOME-GENERATING FACILITIES.

985 xxx

986 II. Surigao City Integrated Land Transport Terminal xxx

987 III. Commercial Buildings and other income-generating facilities.

988 A. The Manger of the Commercial Building and other income-
989 generating facilities Division:

990 B. General Supervision of the Management Staff. –

991 b-1) The Manager of this Division shall exercise general supervision over the
992 management staff of the division. C. Maintenance and Repair.

993 c-1) Maintenance and repair of the Commercial Buildings and other income-
994 generating facilities of the City Government Enterprise shall be the responsibility
995 of the City Engineer, except for the structure inside the commercial buildings
996 that are leased, which repair shall be the responsibility of the lessee.

997 **SECTION 6. Section 10** of Ordinance No. 120, Series of 1997 is hereby amended to read as
998 follows:

999 a) The site of the Surigao City Integrated Land Transport Terminal is in Barangay Luna. No public
1000 utility vehicle shall be allowed to park in any place/area in Surigao City to unload or pick up
1001 passengers except in the Surigao City Integrated Land Transport Terminal only.

1002 xxx

1003 e) Collection of fees, rentals, and other charges for the use of the facilities of the Public Market &
1004 Slaughterhouse, Surigao City Integrated Land Transport Terminal, Commercial Buildings,
1005 and other income-generating facilities shall be turned over to the Office of the City Treasurer.

1006 **SECTION 7. Section 12** of Ordinance No. 120, Series of 1997 is hereby amended to read
1007 as follows:

1008 PROHIBITED ACTS INSIDE THE PREMISES OF THE PUBLIC MARKET AND
1009 SLAUGHTERHOUSE, SURIGAO CITY INTEGRATED LAND TRANSPORT TERMINAL,
1010 COMMERCIAL BUILDINGS, AND OTHER INCOME-GENERATING FACILITIES.

1011 The following acts are strictly prohibited on the aforementioned premises:

1012 a) Establishing a private business and selling goods and services without
1013 contract or permit from the City Government;

1014 b) Indiscriminate throwing of left-over food, cigarette butts, and other waste
1015 solid or liquid waste except in the garbage receptacles so provided for the
1016 purpose;

- 1017 c) Throwing of broken bottles, and sharp or pointed objects which may cause
- 1018 bodily injury or damage to property;
- 1019
- 1020 d) Any other acts that may cause destruction or degradation of the
- 1021 beautification around the premises.

1022 **SECTION 8. Section 13** of Ordinance No. 120, Series of 1997 is hereby amended to read
 1023 as follows:

1024 Violation of any of the provisions herein provided in Section 5: II, C; (c-1), (c4), (c-5); Section
 1025 6: (b), (c); Section 8: (b); and Section 12: (a), (b), (c), and (d) shall subject the offender to an
 1026 Administrative Fine of:

1027 1st Offense: Php1,000.00;
 1028 2nd Offense: Php 3,000.00;
 1029 3rd Offense: Php 5,000.00.
 1030

1031 **SECTION 9. SEPARABILITY CLAUSE.** The rest of the provisions of Ordinance No. 120,
 1032 series of 1997 shall remain in force and effect in so far as they are not inconsistent with this
 1033 amendatory ordinance.
 1034

1035 Should any provision of this Ordinance be subsequently declared unconstitutional or invalid, the other
 1036 provisions not so declared shall remain in force and effect.
 1037

1038 **SECTION 10. EFFECTIVITY.** This ordinance shall take effect upon its approval.
 1039

1040 Enacted on October 31, 2024.
 1041

1042 **SPONSORED BY: HON. CACEL R. AZARCON**
 1043 Chairman, Committee on Rules
 1044

1045 -----
 1046
 1047

1048 **PRIVILEGE HOUR/SPEECH**

1049
 1050
 1051 None
 1052
 1053 -----
 1054

1055 **OTHER MATTERS**

1056
 1057 None
 1058 -----
 1059

1060 **ADJOURNMENT**

1061
 1062
 1063 There being no other matters discussed, the 43rd Regular Session was adjourned at 9:34
 1064 o'clock in the morning of October 31, 2024.
 1065

1066 *(As to what transpired in the discussion, the transcribed stenographic notes of the same*
 1067 *are kept and filed in the SP Office for record purposes and reference.)*

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CLOSING PRAYER:

HON. KARL DUANE A. CASURRA:

In the Name of the Father and of the Son, and of the Holy Spirit, Amen.

Heavenly Father,
as we bring this session to a close,
we thank You for the time we have spent together
in service to our community.
We are grateful for the insights,
shared decisions made,
and the collaborative spirit that has
guided our deliberations.

Bless each council member,
city staff, and all those who contribute to
the well-being of our community.
May our collective efforts lead to positive outcomes
and contribute to the flourishing of our city
and its people.

We offer our gratitude for Your presence
with us throughout this session,
and we entrust the outcomes to Your divine
providence in Your name,
we pray.
Amen.

In the Name of the Father and of the Son, and of the Holy Spirit, Amen.

APPROVED, this 7th day of November 2024.

WE HEREBY CERTIFY that the foregoing statements, resolutions and the like were passed
and approved by us, members of the Sangguniang Panlungsod of the City of Surigao, Province of
Surigao del Norte.

EDNA B. SIEGA
Secretary to the Sanggunian

SEBASTIAN RIC A. NAGAS
City Councilor

CACEL R. AZARCON
City Councilor

JOENIL B. ALDONZA
City Councilor

JOEL E. TINIO
City Councilor

JOSHUA EMILIO S. GELI
City Councilor

BALTAZAR C. ABIAN
City Councilor

NOEL CHRISTIAN G. CATRE, JR.
City Councilor

JOSE EXPEDITUS B. BAYANA
City Councilor

JOSEPH JOEY S. YUIPCO
City Councilor

KARL DUANE A. CASURRA
City Councilor

FLORENILLO B. RAVELO
Liga ng mga Barangay President

JENELYN EDULZURA
SK Federation President

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ATTESTED BY:

ALFONSO S. CASURRA
Vice Mayor
Presiding Officer