



Republic of the Philippines
City of Surigao

OFFICE OF THE SANGGUNIANG PANLUNGSOD

ORDINANCE NO. 545
Series of 2026

AN ORDINANCE CREATING NEW 22 PLANTILLA POSITIONS, RETITLING 4 POSITIONS, AND ABOLISHING 1 POSITION IN THE CITY GOVERNMENT OF SURIGAO, PROVIDING FUNDS THEREFOR, AND FOR OTHER PURPOSES.

AUTHORED/SPONSORED BY: HON. NOEL P. CATRE
Chairman, Committee on Rules

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, mandates local government units to promote the general welfare of their inhabitants through effective and efficient governance;

WHEREAS, Section 458(a)(1)(iii) of the *Local Government Code* authorizes the Sangguniang Panlungsod to create positions and fix the compensation of officials and employees paid wholly or mainly from city funds, subject to civil service laws, rules, and regulations;

WHEREAS, Section 325 of the same Code requires that expenditures of local government units be supported by adequate appropriations and be in accordance with approved budgets;

WHEREAS, the increasing demands for public service and the expansion of programs and regulatory functions of the City Government of Surigao necessitate the creation of additional plantilla positions in key offices to ensure efficient, responsive, and timely delivery of basic services;

WHEREAS, the creation of said positions has been evaluated and recommended by the City Mayor and the concerned offices, and is consistent with the city's organizational structure, staffing pattern, and budgetary limitations;

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Panlungsod of Surigao City, in session assembled, that:

SECTION 1. Creation of Positions. - The following plantilla positions are hereby created in the City Government of Surigao:

	POSITION TITLE	SG	No. of Positions	OFFICE
1	Medical Technologist I	11	2	City Health Office
2	Medical Technologist II	15	1	City Health Office
3	Engineer II	16	2	City Engineering Office - Construction & Planning
4	Architect II	16	1	City Engineering Office - Planning & Programming Division

(Signatures and official stamps)



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5	Tax Mapper I	11	1	Business Permit & Licensing Office
6	Administrative Aide 111 (Driver I)	3	1	Business Permit & Licensing Office
7	Meat Inspector II	8	1	City Veterinary Office
8	Tourism Operations Officer I	11	1	City Tourism & Cultural Affairs Office
9	Local Disaster Risk Reduction Management Officer II	15	1	City Disaster Risk Reduction Management Office
10	Engineer IV (Agricultural & Biosystems Engineer IV)	22	1	City Agriculture Office
11	Admin. Officer V (Human Resource Management Officer III)	18	2	City Human Resource Management & Development Office
12	Traffic Aide I	3	1	CMG-Traffic Enforcement Division
13	Administrative Aide IV (Clerk II)	4	1	City Administrator's Office
14	Administrative Officer II (Administrative Officer I)	11	1	City Legal Office
15	Attorney II	18	1	City Legal Office
16	Senior Administrative Assistant II (Computer Operator IV)	14	1	City Budget Office
17	Administrative Officer II (Budget Officer I)	11	1	City Budget Office
18	Supervising Administrative Officer (Administrative Officer IV)	22	1	City Social Welfare and Development Office
19	Population Program Officer I	11	1	City Social Welfare & Dev't Office - Population Services Division

SECTION 2. Positions for Retitling/Change of Nomenclature - The following existing plantilla positions are hereby retitled to conform with the DBM Index of Occupational Services-LGU (IOS-LGU) CY 2021 Edition and to address the staffing requirements of the concerned offices:

	OLD POSITION TITLE	NEW POSITION TITLE	OFFICE
1	Nutritionist Dietitian (Nutritionist I} SG11	Nutritionist-Dietitian I SG11	City Health Office
2	Administrative Aide III (Driver I) SG3	Administrative Aide III (Clerk I) SG3	CSWDO
3	Administrative Officer V SG18	Administrative Officer V (Administrative Officer III) SG18	ENRO
4	Administrative Assistant II (Human Resource Management Assistant I} SG8	Administrative Assistant II (Human Resource Management Assistant} SG8	City HRMDO

SECTION 3. ABOLITION OF POSITION - The position Administrative Officer I (Records Officer I) SG10 of the CSWD - Population Services Division is hereby



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abolished since it is replaced with the plantilla item Population Program Officer I that is duly created under Section 1 of this Ordinance.

SECTION 4. Qualification Standards. Appointments to the positions created herein shall comply with the **qualification standards prescribed by the Civil Service Commission**, including education, training, experience, and eligibility requirements appropriate to each position.

SECTION 5. Compensation. The salaries of the positions created under this Ordinance shall be in accordance with the **Salary Standardization Law**, as amended, and the approved Compensation and Position Classification System of the City Government of Surigao.

SECTION 6. Funding Source. The amounts necessary to implement this Ordinance shall be charged against the **General Fund of the City Government of Surigao**, subject to the availability of funds and existing budgeting, accounting, and auditing rules and regulations. Thereafter, the required funds shall be included in the annual budget of the City Government.

SECTION 7. Implementation. The City Mayor, through the City Human Resource Management Office (CHRMO), City Budget Office, and City Accountant's Office, shall take the necessary steps for the implementation of this Ordinance, including the updating of the staffing pattern, plantilla of personnel, and personal services schedule.

SECTION 8. No Diminution of Benefits. Nothing in this Ordinance shall be construed to diminish existing salaries, benefits, or rights of incumbent city officials and employees.

SECTION 9. Separability Clause. If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall remain in full force and effect.

SECTION 10. Repealing Clause. All ordinances, resolutions, executive orders, or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 11. Effectivity. This Ordinance shall take effect after compliance with the publication and or posting requirements as provided by law.

ENACTED, this 5th day of February 2026, in Surigao City.

ARNOLD A. GO
City Councilor

JOENIL B. ALDONZA
City Councilor

KARL DUANE A. CASTURRA
City Councilor

NOEL P. CATRE
City Councilor

JOSHUA EMILIO S. GELI
City Councilor

PERFECTO B. CONSIGO
City Councilor



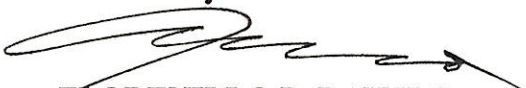
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FAITH B. ELUMBA
City Councilor


BALTAZAR C. ADIAN
City Councilor



SEBASTIAN RIC A. NAGAS
City Councilor


JOSE EXPEDITUS B. BAYANA
City Councilor



FLORENILLO B. RAVELO
Liga ng mga Barangay President


JENELYN EDULZURA
SK Federation President

I HEREBY CERTIFY THAT THIS ORDINANCE
HAS BEEN DULY APPROVED BY THE
SANGGUNIAN PANLUNGSOD ON **February 5, 2026.**


EDNA B. SIEGA
City Government Department Head I
Secretary, Sangguniang Panlungsod

ATTESTED:


ALFONSO S. CASURRA
Vice Mayor
Presiding Officer
FEB 10 2026

APPROVED:


PABLO YVES L. DUMLAO II
City Mayor
FEB 12 2026





